

COMPUTER & VOCATIONAL TRAINING

AN ISO 9001-2015

CERTIFIED INSTITUTE

SUCCESS ASSURED

www.miitgroup.in

Dear Parents & Students

"Anyone Who Stops Learning Is Old, Whether 20 Or 80, Anyone Who Keeps Learning Stays Young. The Greatest Thing in Life Is To Keep Your Mind Young"

HENRY FORD

"I take the pleasure in welcoming you to MASTERTECH INSTITUTE OF INFORMATION TECHNOLOGY, an institute dedicated to the proper growth and development of each and every student for a better career prospect. The institute is all set to bring out the potential within each student and provide proper guidance so that their potentials can be utilized to make them capable of meeting any challenge that will be faced by them. "There are huge challenges in today's global and highly competitive markets and we have to ensure that you are ready for them." The mark of any Institute lies in the quality of values it delivers to the rest of the world. These values must always be solid, professional and positive. That is what you were looking for and that is why you have come to the right place. There are huge challenges in today's global and highly competitive market and we have to ensure that you are ready for them.

Hard work is the key to success, but without proper guidance, it can't assure the positivity of result. There is no substitute to hard work, you must have heard but hard work accompanied by smart work is the key to excellence in the present world of cut-throat competition. We provide full support to improve their communication skills, critical thinking abilities, moral values and sense of responsibility. All efforts are made to improve the creativity and problem solving abilities of the students so that they can contribute their best to the society and the country. I wish all the best to all the prospective students."

Today I appeal to the Parents, Teachers and Students to come forward and join this Skill India Development

Sd/In charge of Institute
MASTERTECH INSTITUTE OF INFORMATION TECHNOLOGY



Student Facility



QR Code Seccured Certificate & Marksheet
Govt. & Industry accepted certificates
Placement Assistance & Support
Online Result and Certification
One Student: One Computer
Qualified & Trained Faculties
Affordable Course Fees With Govt. Subject
Flexible Class timings
I-Card, Bag & Study Kit

Online Facility



Mobile Learning
App
for Student



Digital Books 24x7 Learning facility



Online & Offline Exam Facility



Online Result & Certificate Verification



AN ISO 9001-2015 CERTIFIED INSTITUTE MASTERTECH INSTITUTE OF INFORMATION TECHNOLOGY

Imagine The Possibilities

Certificate in Computer Application (CCA)



DURATION: 06 MONTHS

Computer Concept

MS-Office-

MS-Word

MS-Excel

MS-Power Point

MS-Dos

MS-Paint

Paint 3D

MSW Logo

Bangali Word

Internet

Project Work

Diploma in Computer Application (DCA)

DURATION: 12 MONTHS

SEMESTER-1

Computer Concept

MS-Office-

MS-Word

MS-Excel

MS-Power Point

MS-Dos

MS-Paint

Paint 3D

MSW Logo

Bangali Word

Internet

Project Work

SEMESTER-2

Advance MS-Excel

Visual Basic 6.0

HTML (Basic)

MS-Access

Internet (Surfing/Email)

Project Work



HEAD OFFICE - DAKSHIN RAJYADHARPUR, RAMKRISHNA PALLY, SERAMPORE, HOOGHLY-712203 E-mail - admin@miitgroup.in Website - miitgroup.in



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MASTERTECH INSTITUTE OF INFORMATION TECHNOLOGY

Imagine The Possibilities



Advance Diploma In Computer Application (ADCA)

DURATION: 18 MONTHS

SEMESTER-1

Computer Concept

MS-Office-

MS-Word

MS-Excel

MS-Power Point

MS-Dos

MS-Paint

Paint 3D

MSW Logo

Bangali Word

Internet

Project Work

SEMESTER-2

Advance MS-Excel

Visual Basic 6.0

HTML (Basic)

MS-Access

Internet (Surfing/Email)

Project Work

SEMESTER-3

C Language

C++

Java

Project Work

Certificate in Desk Top Publication (CDTP)

DURATION 06 MONTHS

Computer Concept
MS-Office-XP (MS-Word, MS-Power Point)

Page Maker

Coral Draw Project Work



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Diploma in Desk Top Publication (DDTP)

DURATION: 12 MONTHS

SEMESTER-1

Computer Concept
MS-Office-XP (MS-Word, MS-Power Point)
Page Maker
Coral Draw
Project Work

SEMESTER- 2

Corel Draw
Photoshop
Illustrator
Scanning
Project Wowk

Certificate in Financial Accounting (CFA)

DURATION: 06 MONTHS

A/c Concept
Tally ERP 9.0
Tally Report
Pay Roll in Tally
Project Work







Diploma in Financial Accounting (DFA)

DURATION 12 MONTHS

SEMESTER- 1

SEMESTER-2

A/c Concept
Tally ERP 9.0
Tally Report
Pay Roll in Tally
Project Work

GST (Full)
Eway Bill
GST Offline Tool
Net Banking

Imcome Tax Return (ITR-4)
GST Reconsilation
Project Work

DTP & MULTIMEDIA

DURATION: 18 MONTHS

SEMESTER-1

Computer Concept
Operating System
(Windows -10
MS-Office- (MS-Word, MS-Power Point)
Introduction to Internet & Email
Project Work

SEMESTER-2

D.T.P. (In Details)
Page Maker
Corel Draw
Photoshop
Scanning
Project Work

SEMESTER-3

Flash
Sound Forge
Premiere
Directory
After effect
Dream weaver
Project Work



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Certificate in Computer Hardware (CCH)

DURATION: 06 MONTHS

Computer Concept
Analog Electronic
Digital Electronics
Application
Operating System Technology
Dos
Windows 10 (Instolation)
Linux (Instolation)
Installation & Assembling
Peripheral Devices & Maintenance
Project Work

Diploma in Computer Hardware & Network (DCH)

DURATION: 12 MONTHS

SEMESTER-1

Project Work

Computer Concept
Analog Electronic
Digital Electronics
Application
Operating System Technology
Dos
Windows 10 (Instolation)
Linux (Instolation)
Installation & Assembling
Peripheral Devices & Maintenance

SEMESTER-2

Upgrading & Repairing Laptops
Connecting Peripherals
Troubleshooting
Networking Fundamentals
Network support & Implementation
Project Work

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Certificate in AUTOCAD

DURATION: 06 MONTHS

Civil 2D

Project Work

Diploma in AUTOCAD

DURATION: 12 MONTHS

SEMESTER-1

Civil 2D

Project Work

SEMESTER-2

Civil

3D

Project Work

TAXATION

DURATION: 03 MONTHS

Computer Concept
GST Return (Full)
E-Filling of Income Tax
P. Tax
TDS
Project Work







Training Course E-Commerce

DURATION: 03 MONTHS

Conputer Concept
E-mail (Full)
Online Banking
Adhaar Card Download
Online Purchase
Online Form Fill Up
Online Tender (Indian Railway)
MSME Registration
Project Work

Cyber Security Professional Basic Course

DURATION: 03 MONTHS

Computer Concept
Protect Your Computer/Laptop/Mobile
Protect Your Social Media
(Facebook, Whatsapps, etc)
Project Work



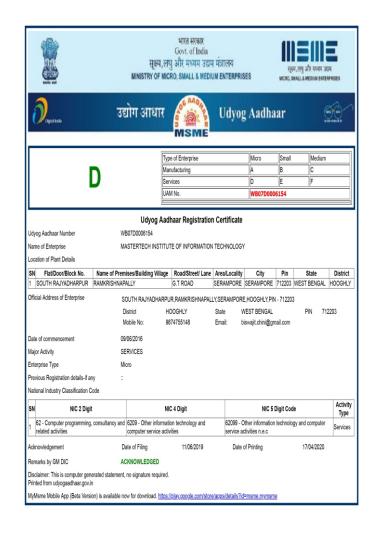
RULES & REGULATION

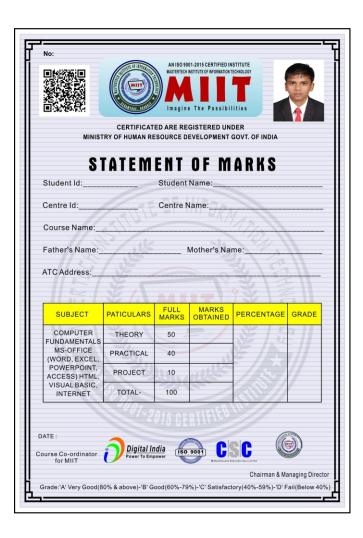
01. Attendance of classes has to be regular. If less than 80% attendance is deleted without valid and timely intimation candidate will be barred to appear in the final examination. **02**. Money paid for admission and other charges shall not be refunded under any circumstances. **03**.Late fee @ Rs. 10.00 (Rupees Ten) per day will be levied after the due date of, submission of fees. i.e. 15th of every month. **04**. While attending classes candidate should always carry the identity card and all related study materials. 05. If case of loss identity card / Study materials a compensatory amount will be charged to the candidate. The amount will be decided by the institute. **06**.In case of loss identity card/Study materials should immediately be reported to the institute. 07. Candidate should appear in all the internal tests to be conducted by the institute from time to time, which is turn, will lead to the evaluation and issuance of completion certificate and placement assistance/ support. **08**.Class drop out without prior information will be issued with class notes and other study materials. **09**. Placement assistance will be valid subject to successful completion of the courses and clearing all dues to the institute. 10. Terms and conditions can be amended as and when required at the discretion of the institute, which will be notified in the Office Notice Board. 11. The placement executive should take the responsibility to edit the websitewww.miitgroup.in, placement section without any extra remuneration. 12. All the candidates should be secure at least 75% mark on completion of their courses. Candidates will get 5 call for their interview only after registration. **13**. All the candidates should register and eligible for job placement only under the following conditions & circumstances. 14. Registration will void if the candidates does not respond within 3 calls. 15. After getting appointed for the job MIIT will no more be responsible for any dispute related job. 16. Placement after registration may take at most 6 months depending upon profile of the candidate. 17.MIIT will not be responsible for any problem aries due to late attending of interview or improper look/misbehavior.











Sample Certificate & Mark Sheet



ISO Certified

Certificate From reputed & Govenment recognised

Online Verification Facility

QR Code Seccured Quality Assured

QR Code Seccured



from online instantly.

So,Student can receive their

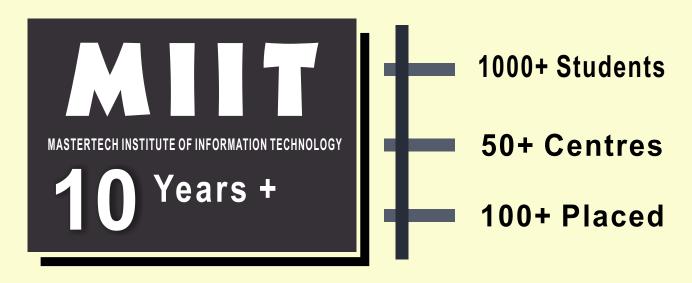
Certificates & Mark Sheets in Centre.



ACTIVITY GALLARY

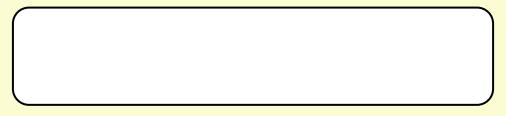


Always be with the best





For admission contact your nearest centre



H.O.

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